

MINUTES  
NCKSEC #636 INTERLOCAL BOARD  
MONDAY, DECEMBER 17, 2007

DRAFT

The Board of NCKSEC Interlocal #636 met in regular session at the Branding Iron II, Phillipsburg, KS on Monday, December 17, 2007. Members present when the meeting was called to order were Darlene Jones, Blaine Marble, Jim Gwennap, Michelle Powell, Gene Forssberg, Wayne Wilcoxson, and Ryan Cook.

Officials present: Garry Baxter, Director; Chris Hipp, Assistant Director; Judy Turek, Clerk; and Joyce Bunch, Treasurer.

Other interested persons: Brenda Koehler, patron; Denis Miller, Mapes & Miller CPA.

CALL TO ORDER	Darlene Jones, President, called the meeting to order at 7:30 p.m.
ITEMS ADDED TO THE AGENDA	Under New Business (Add section) H. KASB Convention Report
APPROVAL OF CONSENT AGENDA	Blaine Marble moved the consent agenda be approved as amended. Jim Gwennap seconded the motion. Motion carried 7-0.
COMMUNICATIONS	Garry Baxter informed the board that he and Chris attended a meeting hosted by the Smoky Hill Education Service Center with area legislators on Dec. 14, 2007 in Salina.
COMMUNITY PRESENTATION	None
<b>OLD BUSINESS</b> AUDIT REPORT	Denis Miller, CPA from Mapes & Miller explained the June 30, 2007 Financial Statements and Independent Auditor's Report to the board. Clarification and discussion were held on the findings.
<b>NEW BUSINESS</b> RESIGNATION	Jim Gwennap moved the board approve the following resignations: Karen Johnson, USD #211 Norton para, effective Dec. 21, 2007. Calee Wick, USD #237 Smith Center para, effective Dec. 21, 2007. Ryan Cook seconded the motion. Motion carried 7-0.
WORK AGREEMENTS	Jim Gwennap moved the board approve the work agreement for Brenda Tarbet, IR Para (replacement), \$7.53 hr; 6.5 hrs/day; 5 days/wk for USD #211 Norton, effective Dec. 10, 2007. Gene Forssberg seconded the motion. Motion carried 7-0.
STAFF EVALUATION	Blaine Marble moved the board enter into executive session for a period of 10 minutes, until 8:40 p.m., for the purpose of discussing personnel matters of non-elected personnel, to protect the privacy interests of the individual(s) to be discussed. Garry Baxter & Chris Hipp were asked to be present. Gene Forssberg seconded the motion. Motion carried 7-0.  The board returned to regular session at 8:40 p.m. No action was taken.

**ARTICULATION  
AGREEMENTS**

Garry Baxter informed the board of the recent meeting at North Central Kansas Technical College. He recommended districts checking to see if they had an Articulation Agreement in place.

**PERSONNEL**

Gene Forssberg moved the board enter into executive session for a period of 15 minutes, until 9:00 p.m., for the purpose of discussing personnel matters of non-elected personnel, to protect the privacy interests of the individual(s) to be discussed. Garry Baxter and Chris Hipp were asked to be present. Blaine Marble seconded the motion. Motion carried 7-0.

Chris Hipp left the meeting at 8:56 p.m. The board returned to regular session at 9:00 p.m.

Wayne Wilcoxson moved the board re-enter executive session for a period of 5 minutes, until 9:05, with the board only for the purpose listed above. Jim Gwennap seconded the motion. Motion carried 7-0.

The board returned to regular session at 9:05 p.m.

Jim Gwennap moved the board re-enter executive session for a period of 5 minutes, until 9:10 p.m., with the board, Garry Baxter, and Chris Hipp for the purpose listed above. Blaine Marble seconded the motion. Motion carried 7-0.

The board returned to regular session at 9:10 p.m.

Garry Baxter recommended the board increase Tamra Griffey's salary from \$9.55/hr to \$12.00/hr. Jim Gwennap moved the board approve the recommendation for the salary increase and to make the increase effective January 1, 2008. Blaine Marble seconded the motion. Motion carried 7-0.

**TRANSITION  
TRAINING**

Garry Baxter informed the board of the upcoming transition trainings that are scheduled for January 14, 2008 and February 18, 2008 at Glade. The trainings are mandatory for all staff working with junior and senior high students.

**PARA REP MEETING**

Chris Hipp reviewed the contents and results of the November meeting.

**KASB CONVENTION  
REPORT**

Darlene Jones and Jim Gwennap gave a report on the topics covered at the convention.

**ADJOURNMENT**

Ryan Cook moved the board adjourn the meeting at 9:27 p.m. Blaine Marble seconded the motion. Motion carried 7-0.

---

Board President

---

Date Approved

---

Clerk of the Board