

MINUTES
NCKSEC #636 INTERLOCAL BOARD
MONDAY, JULY 24, 2007

DRAFT

The Board of NCKSEC Interlocal #636 met in regular session at the NCKSEC Central Office on Monday, July 24, 2007. Members present when the meeting was called to order were Darlene Jones, Elaine Lofgreen, Blaine Marble, Julie Peterson, Jim Gwennap, Mark Lowry, Michelle Powell, and Gene Forssberg .

Officials present: Garry Baxter, Director; Chris Hipp, Assistant Director; Judy Turek, Clerk; and Joyce Bunch, Treasurer.

Other interested persons: None

CALL TO ORDER

Darlene Jones, 06/07 President, called the meeting to order at 7:31 p.m.

ELECTIONS OF OFFICERS

Jim Gwennap nominated Darlene Jones as board president for the 2007-08 school year. Elaine Lofgreen seconded the motion. Blaine Marble moved to cease all other nominations. Jim Gwennap seconded the motion. Motion carried 7-1. Darlene Jones abstaining stating conflict of interest.

Elaine Lofgreen moved the board nominate Jim Gwennap as vice-president for the 2007-08 school year. Julie Peterson seconded the motion. Motion carried 7-1. Jim Gwennap abstaining stating conflict of interest.

APPOINTMENTS

Elaine Lofgreen moved the board approve the following appointments:

Clerk of the Board - Judy Turek

Treasurer of the Board - Joyce Bunch

Attorney for the Board - Brien Stockman

Federal Program Director (Flow-Through Funds) - Garry Baxter

Auditor - Mapes & Miller

Banks of Deposit - First National Bank and Trust; Farmers State Bank
Phillipsburg, KS

Official Newspaper - Phillips County Advocate

KPERS Designated Agent - Judy Turek

Freedom of Information Officer - Chris Hipp

Blaine Marble seconded the motion. Motion carried 8-0.

Lisa Capps, member, arrived at 7:35 p.m.

ITEMS ADDED TO THE AGENDA

Under New Business: Add Sections

J. Building Projects Update

K. Telephone System

APPROVAL OF CONSENT AGENDA

Blaine Marble moved the consent agenda be approved as amended. Jim Gwennap seconded the motion. Motion carried 9-0

COMMUNICATIONS

None

COMMUNITY PRESENTATION

None

Wayne Wilcoxson, member, arrived at 7:45 p.m.

NEW BUSINESS
HANDBOOKS

Jim Gwennap moved the board approve the recommended changes in the "Board Policies & Procedures" handbook and the "Paraeducator" handbook. Elaine Lofgreen seconded the motion. Motion carried 10-0.

BOARD OF
DIRECTORS'
MEETING PLACE &
TIME

Jim Gwennap moved the board approve the following:

Meeting Place: The Board of Directors will meet at the NCKSEC office in Glade, unless crowded conditions exist, at which time the board will be moved to larger accommodations, or adjourn to another time and place.

Time of Meeting: 7:30 p.m. all dates

The Board of Directors may adjourn a regular meeting to another time and place.

Blaine Marble seconded the motion. Motion carried 10-0.

BOARD OF
DIRECTORS' MEETING
DATES

Blaine Marble moved the board approve the following meeting dates:

Board of Directors' Meeting Dates: Pursuant to K.S.A. 72-8205, The Board of Directors of NCKSEC, Glade, Phillips County, Kansas by resolution duly adopted at its regular held July 24, 2006, established the following meeting schedule for regular Board of Directors meetings to be held during the 2007/08 school year.

July 24, 2007	Tuesday Board Meeting
August 20, 2007	Monday Board Meeting
September 17, 2007	Monday Board Meeting
October 15, 2007	Monday Board Meeting
November 19, 2007	Monday Board Meeting
December 17, 2007	Monday Board Meeting
January 21, 2008	Monday Board Meeting
February 18, 2008	Monday Board Meeting
March 17, 2008	Monday Board Meeting
April 21, 2008	Monday Board Meeting
May 19, 2008	Monday Board Meeting
June 16, 2008	Monday Board Meeting

Julie Peterson seconded the motion. Motion carried 10-0.

RESOLUTIONS

Elaine Lofgreen moved the board approve the following resolutions for 2007-08 school year. (The resolutions are attached to, and becomes part of, these official minutes.)

Establish Petty Cash (1-07)
Authorizing Early Payment of Claims (2-07)
Waiver Annual Requirements of GAAP (3-07)
Destruction of School Records (includes IEP information) (4-07)
Home Rule (5-07)

Jim Gwennap seconded the motion. Motion carried 10-0.

ADOPTION OF 125
FLEXIBLE BENEFIT
PLAN

Jim Gwennap moved the board approve American Fidelity as administrator of the NCKSEC 125 Flexible Benefit plan for the 2007-08 school year. Blaine Marble seconded the motion. Motion carried 10-0.

KJUMP

Gene Forssberg moved the board approve the Kansas Joint Utility Management Program (KJUMP) for the 2007-08 school year. Wayne Wilcoxson seconded the motion. Motion carried 10-0.

INSURANCE

Jim Gwennap moved the board approve Brooke Insurance as the liability, automobile, and building insurance carrier. Julie Peterson seconded the motion. Motion carried 10-0.

RESCINDING POLICY
STATEMENT

Jim Gwennap moved the board approve the following statement:
“Ms. President, I move that all policy statements found in the minutes of the Interlocal prior to June 30, 2007 be rescinded, and that the board of directors adopt the policy manual or written policies as presented and recommended by the Director of Special Education, to govern this Interlocal during the 2007-08 school year, subject to periodic review, amendment, and revision by the board of directors.

This motion includes the following policy & handbooks for 2006-07:
Board Policies & Procedures; Paraeducator Handbook

Elaine Lofgreen seconded the motion. Motion carried 10-0.

KANSAS INFINITEC
COALITION

Blaine Marble moved the board approve joining the coalition. Elaine Lofgreen seconded the motion. Motion carried 10-0.

BUILDING PROJECTS
UPDATE

Garry Baxter and Chris Hipp updated the board on all improvements made at the central office to date.

TELEPHONE SYSTEM
PURCHASE

Garry Baxter reviewed the recent bids received from Nex-Tech and AT&T on monthly service and new equipment. Blaine Marble moved the board accept the bid from Nex-Tech to provide services as quoted on the bid and to allow Mr. Baxter to make a decision, at his discretion, regarding the wiring. Wayne Wilcoxson seconded the motion. Motion carried 10-0.

ADJOURNMENT

Garry Baxter gave an overview of the Coop's operation, including budget and funding. Elaine Lofgreen moved the board adjourn the meeting at 8:35 p.m. Blaine Marble seconded the motion. Motion carried 10-0.

Board President

Clerk of the Board

Date Approved