

MINUTES  
NCKSEC #636 INTERLOCAL BOARD  
MONDAY, SEPTEMBER 15, 2008

DRAFT

The Board of NCKSEC Interlocal #636 met in regular session at the NCKSEC Central Office on Monday, September 15, 2008. Members present when the meeting was called to order were Jim Gwennap, Jim Ninemire, Mark Lowry, Michelle Powell, Gene Forssberg and via conference call Blaine Marble, Jessi Kaiser and Charles McNeal.

Officials present: Chris Hipp, Director; Wes Topel, Assistant Director; Judy Turek, Clerk; and Joyce Bunch, Treasurer.

Other interested persons: Jeff Hofaker, Phillips Co. Economic Development; Juanita Brown, PCDCF; Howard King, PCDCF; James Giedd, PCED; Dale Winklepleck, Stockton Public Bldg. Commission; and Ed Hageman, Stockton Public Bldg. Commission.

CALL TO ORDER

Jim Gwennap, President, called the meeting to order at 7:36 p.m.

ITEMS ADDED TO THE  
AGENDA

Under Old Business:  
Add section C. Director's Cell Phone

Under New Business:

B. Resignations

Dana Gering, USD #110 Thunder Ridge para  
Nikki Casteel, USD #237 Smith Center para  
Lindsey Younger, USD #270 Plainville para

C. Work Agreements

Amanda Davis, USD #211 Norton para  
Lisa Baumann, USD #110 Thunder Ridge para  
Teresa LaPorte, USD #270 Plainville para

Add sections:

F. Director's Evaluation

G. Funding Task Force

H. Recruitment

APPROVAL OF  
CONSENT AGENDA

Jim Ninemire moved the consent agenda be approved as amended. Michelle Powell seconded the motion. Motion carried 8-0.

COMMUNICATIONS

Chris Hipp informed the board of his scheduled workshops, inservices, meetings, vacation that he has/will take in the months of August, September, and October.

COMMUNITY  
PRESENTATION

The Stockton Public Building Commission and the PCDCF/Phillips Co. Economic Development were present to appear before the board as requested and approved. Gene Forssberg moved the board enter into executive session for a period of 10 minutes with the board, Chris Hipp, Wes Topel and the Stockton Public Building Commission, until 7:56 p.m. for the purpose of preliminary discussion relating to the acquisition of real property, to protect the Interlocal's financial interest and bargaining position. Mary Lowery seconded the motion. Motion carried 8-0.

The board returned to regular session at 7:56 p.m.

Jim Ninemire moved the board re-enter executive session for a period of 10 minutes, until 8:08 p.m. with the same people and the same purpose as stated above. Michelle Powell seconded the motion. Motion carried 8-0.

The board returned to regular session at 8:08 p.m.

Michelle Powell moved the board re-enter executive session for a period of 20 minutes, until 8:30 p.m. with the board, Chris Hipp, Wes Topel and the PCDCF/Phillips Co. Economic Development for the same purpose as stated above. Mark Lowery seconded the motion. Motion carried 8-0.

The board returned to regular session at 8:30 p.m. No action was taken.

**OLD BUSINESS**  
**OFFICE FACILITIES**

Chris Hipp reported to the board his findings on the Deed to the Glade school building, the blue prints of the current building, and potential buildings visited in Phillipsburg and Stockton. Wes Topel reported on the location of staff employed by the Interlocal.

Michelle Powell moved the board enter into executive session for a period of 10 minutes with the board, Chris Hipp, and Wes Topel until 9:10 p.m. for the purpose of preliminary discussion relating to the acquisition of real property, to protect the Interlocal's financial interest and bargaining position. Mary Lowery seconded the motion. Motion carried 8-0.

The board returned to regular session at 9:10 p.m. The board asked the director to evaluate all proposals received and bring the information to the October board meeting.

**AUDIT REVIEW**

Chris Hipp informed the board of the results of the completed Worker's Comp. audit. He reported on the preliminary finds of the Adam, Brown, Beran, & Ball audit recently held. ABBB has tentatively scheduled the October board meeting to present their final report.

**DIRECTOR' CELL PHONE**

Jim Ninemire moved the board approve Chris Hipp to buy out his current cell phone plan and start the \$50 monthly cell phone stipend effective Oct. 1, 2008. Michelle Powell seconded the motion. Motion carried 8-0.

**NEW BUSINESS**  
**PERSONNEL REPORT**

Chris Hipp discussed the difference in FTE from last year to the beginning of this year.

Blaine Marble left the meeting at 9:20 p.m.

**RESIGNATIONS**

Gene Forssberg moved the board accept the resignation of the following:

Tara Hopson, USD # 325 Phillipsburg para, effective Aug. 26, 2008.  
Crystal Richards, USD # 211 Norton para, effective Sept. 18, 2008.

Dana Gering, USD #110 Thunder Ridge para, effective Sept. 15, 2008.  
Nikki Casteel, USD #237 Sm. Center para, effective Sept. 26, 2008.  
Lindsey Younger, USD #270 Plainville para, effective Sept. 3, 2008.

Michelle Powell seconded the motion. Motion carried 7-0.

## WORK AGREEMENTS

Michelle Powell moved the board approve the following work agreements:

Summer Burton, USD #325 Phillipsburg para (Replacement); \$7.67 hr; 6.5 hrs/day; 5 days/wk, effective August 28, 2008.

Jenny Larick, USD #325 Phillipsburg para (Replacement); \$7.77 hr; 6.5 hrs/day; 5 days/wk, effective August 18, 2008.

Robin Chester, USD #325 Phillipsburg para (Replacement); \$8.37 hr; 6.5 hrs/day; 5 days/wk, effective August 27, 2008.

Haleigh Holt, USD #237 Smith Center para (Replacement); \$7.77 hr; 7 hrs/day; 5 days/wk, effective August 20, 2008.

Brett Bailey, USD #270 Plainville para (Replacement); \$7.97 hr; 6.75 hrs/day; 5 days/wk, effective September 2, 2008.

Amanda Davis, USD #211 Norton para (New position); \$8.47 hr; 6.5 hrs/day; 5 days/wk, effective September 15, 2008.

Lisa Baumann, USD #110 Thunder Ridge para (Replacement); \$8.17 hr; 7 hrs/day; 5 days/wk, effective September 16, 2008.

Teresa LaPorte, USD #270 Plainville para (Replacement); \$8.77 hr; 6.75 hrs/day; 5 days/wk, effective September 29, 2008.

Jim Ninemire seconded the motion. Motion carried 7-0.

## INSERVICE

Informational Item

## MEDICAID UPDATE

Chris Hipp informed the board the final report for the Medicaid recoupment has been received and the amount is \$24,617.60.

## DIRECTOR'S EVALUATION

The board asked a written policy regarding the director's evaluation be developed and presented at the October meeting for approval.

## FUNDING TASK FORCE

Chris Hipp informed the board of the upcoming September hearing to propose changes in the state special education funding formula.

## RECRUITMENT

The board asked Mr. Hipp to research other Coops/Interlocal in the state for options currently used to recruit potential staff and report the findings at the next meeting.

## ADJOURNMENT

Jim Ninemire moved the board adjourn the meeting at 9:30 p.m.  
Michelle Powell seconded the motion. Motion carried 7-0.

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Board President

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Clerk of the Board

Date Approved: \_\_\_\_\_