

MINUTES
NCKSEC #636 INTERLOCAL BOARD
MONDAY, JULY 20, 2009

DRAFT

The Board of NCKSEC Interlocal #636 met in regular session at the NCKSEC Central Office on Monday, July 20, 2009. Members present when the meeting was called to order were Brian Dettmer, April Karnopp, Christopher Rogers, Jim Gwennap, Jessi Hrabe, Jeff Nyp, Michelle Powell, Jim Kats, and via phone Steve Custenborder.

Officials present: Chris Hipp, Director; Judy Turek, Clerk; and Joyce Bunch, Treasurer.

Other interested persons: None

CALL TO ORDER Jim Gwennap, 08/09 president, called the meeting to order at 7:51 p.m.

ELECTIONS OF OFFICERS Jim Kats nominated Jim Gwennap as board president for the 2009/10 school year. Jessi Hrabe moved to cease all other nominations. April Karnopp seconded the motion. Motion carried 8-1 (abstention).

April Karnopp nominated Michelle Powell as board vice-president for the 2009/10 school year. Jim Kats seconded the nomination. Jeff Nyp moved nominations cease. Jessi Hrabe seconded the motion. Motion carried 8-1 (abstention).

APPOINTMENTS April Karnopp moved the board approve the following appointments:

- Clerk of the Board - Judy Turek
- Treasurer of the Board - Joyce Bunch
- Attorney for the Board - Brien Stockman
- Federal Program Director (Flow-Through Funds) – Chris Hipp
- Auditor – Adams, Brown, Beran, & Ball
- Bank of Deposit - First National Bank and Trust, Phillipsburg, KS
- Official Newspaper - Phillips County Advocate
- KPERS Designated Agent - Judy Turek
- Freedom of Information Officer – Wes Topel

Michelle Powell seconded the motion. Motion carried 9-0.

ITEMS ADDED TO THE AGENDA None

APPROVAL OF CONSENT AGENDA Brian Dettmer moved the consent agenda be approved. Michelle Powell seconded the motion. Motion carried 9-0.

COMMUNICATIONS Chris Hipp presented a slide show “Overview of NCKSEC” to the board. He also informed the board of the upcoming enrollment, inservice, trainings and a conference scheduled in July & August.

COMMUNITY PRESENTATION None

OLD BUSINESS

HANDBOOKS

Jessi Hrabe moved the board approve the recommended changes in the "Board Policies & Procedures" handbook and the "Paraeducator" handbook and adopt the new handbook "Policies, Practice & Procedures". Michelle Powel seconded the motion. Motion carried 9-0.

NEW BUSINESS

BOARD OF DIRECTORS' MEETING PLACE & TIME

Michelle Powell moved the board approve the following:

Meeting Place: The Board of Directors will meet at the NCKSEC office in Phillipsburg, unless crowded conditions exist, at which time the board will be moved to larger accommodations, or adjourn to another time and place.

Time of Meeting: 7:30 p.m.

The Board of Directors may adjourn a regular meeting to another time and place.

Jim Kats seconded the motion. Motion carried 9-0.

BOARD OF DIRECTORS' MEETING DATES

Michelle Powell moved the board approve the following meeting dates:

Board of Directors' Meeting Dates: Pursuant to K.S.A. 72-8205, The Board of Directors of NCKSEC, Phillipsburg, Phillips County, Kansas by resolution duly adopted at its regular held July 20, 2009, established the following meeting schedule for regular Board of Directors meetings to be held during the 2009/10 school year.

July 20, 2009	January 18, 2010
August 17, 2009	February 15, 2010
September 21, 2009	March 15, 2010
October 19, 2009	April 19, 2010
November 16, 2009	May 17, 2010
December 21, 2009	June 21, 2010

April Karnopp seconded the motion. Motion carried 9-0.

RESOLUTIONS

Jessi Hrabe moved the board approve the following resolutions for 2009/10 school year. (The resolutions are attached to, and becomes part of, these official minutes.)

Establish Petty Cash (1-09)
Authorizing Early Payment of Claims (2-09)
Waiver Annual Requirements of GAAP (3-09)
Destruction of School Records (includes IEP information) (4-09)
Home Rule (5-09)

Michelle Powell seconded the motion. Motion carried 9-0.

MILEAGE RATE

Michelle Powell moved the board approve the state mileage reimbursement rate of .55 cents per mile effective July 1, 2009. Jessi Hrabe seconded the motion. Motion carried 9-0.

ADOPTION OF 125 FLEXIBLE BENEFIT PLAN

Michelle Powell moved the board approve American Fidelity as administrator of the NCKSEC 125 Flexible Benefit plan with American Fidelity & AFLAC as vendors for the 2009/10 school year. April Karnopp seconded the motion. Motion carried 9-0.

INSURANCE

Jim Kats moved the board approve Biggs Insurance as the liability, automobile, and building insurance carrier. Christopher Rogers seconded the motion. Motion carried 9-0.

RESCINDING POLICY STATEMENT

Jim Kats moved the board approve the following statement: "Mr. President, I move that all policy statements found in the minutes of the Interlocal prior to June 30, 2009 be rescinded, and that the board of directors adopt the policy manual or written policies as presented and recommended by the Director of Special Education, to govern this Interlocal during the 09/10 school year, subject to periodic review, amendment, and revision by the board of directors." This motion includes the 08/09 "Board Policies & Procedures" & the "Paraeducator Handbook". Jessi Hrabe seconded the motion. Motion carried 9-0.

MEDICAID

Chris Hipp updated the board on the Medicaid funds received from SRS by fee-for-service billing and the reimbursement from the State.

PERSONNEL

Christopher Rogers moved the board enter into executive session for a period of 15 minutes with the board and Chris Hipp, until 8:40 p.m. for the purpose of discussing personnel matters of non-elected personnel, to protect the privacy interests of the individual(s) to be discussed. Jim Kats seconded the motion. Motion carried 9-0.

The board returned to regular session at 8:40 p.m. Jim Kats made a motion to offer the clerk & treasurer \$15.00/hour for board meeting time or take comp time retro active as of the July meeting. The board stated the treasurer must be available at all meetings for any questions pertaining to her role as treasurer but once that was fulfilled could leave the board meetings. The treasurer must attend two full meetings during the school year, the July meeting and tentatively May meeting. Michelle Powell seconded the motion. Motion carried 9-0.

CONTRACTING SERVICES

Jessi Hrabe moved the board approve the contractual arrangement between our Interlocal and Developmental Services of Northwest Kansas (Kid-Link) for flow-through funds for identified students who are 0-3 years of age in our Cooperative. April Karnopp seconded the motion. Motion carried 9-0.

ADJOURNMENT

Michelle Powell moved the board adjourn the meeting at 8:50 p.m. April Karnopp seconded the motion. Motion carried 9-0.

Board President

Clerk of the Board

Date Approved