

MINUTES  
NCKSEC #636 INTERLOCAL BOARD  
MONDAY, JULY 19, 2010

DRAFT

The Board of NCKSEC Interlocal #636 met in regular session at the NCKSEC Central Office on Monday, July 19, 2010. Members present when the meeting was called to order were April Karnopp, Jim Gwennap, Tom Benoit, Jeff Nyp, Michelle Powell, Jim Kats, and Bo Wilcoxson.

Officials present: Chris Hipp, Director; Judy Turek, Clerk; and Joyce Bunch, Treasurer.

Other interested persons: None

CALL TO ORDER

Jim Gwennap, 09/10 president, called the meeting to order at 7:35 p.m.

ELECTIONS OF OFFICERS

Tom Benoit nominated Jim Gwennap as board president for the 2010/11 school year. April Karnopp seconded the motion. Bo Wilcoxson moved to cease all other nominations and cast a unanimous ballot for Jim. Michelle Powell seconded the motion. Motion carried 6-1 (abstention, Jim Gwennap).

Jim Kats nominated Michelle Powell as board vice-president for the 2010/11 school year. Bo Wilcoxson seconded the nomination. Tom Benoit moved nominations cease and cast a unanimous ballot for Michelle. April Karnopp seconded the motion. Motion carried 6-1 (abstention, Michelle Powell).

APPOINTMENTS

Jim Kats moved the board approve the following appointments:

Clerk of the Board - Judy Turek

Treasurer of the Board - Joyce Bunch

Attorney for the Board - Brien Stockman

Federal Program Director (Flow-Through Funds) – Chris Hipp

Auditor – Adams, Brown, Beran, & Ball

Bank of Deposit - First National Bank and Trust, Phillipsburg, KS

Official Newspaper - Phillips County Advocate

KPERS Designated Agent - Judy Turek

Freedom of Information Officer – Wes Topel

Compliance Coordinator for Federal Anti-Discrimination Laws – Chris Hipp

Bo Wilcoxson seconded the motion. Motion carried 7-0.

ITEMS ADDED TO THE AGENDA

New Business: Add: H. Contracts

ESY - Nicole Glynn, USD #325 Phillipsburg; 3 hrs; \$30/hr; effective June 28

Contracts - Lindsay Delaney, ECSE teacher, USD #270 Plainville (replacement); \$32.478; effective August 17, 2010

Tricia Hull, IR teacher USD #271 Stockton; .5 FTE (new position); effective August 16<sup>th</sup>.

APPROVAL OF CONSENT AGENDA

April Karnopp moved the consent agenda be approved. Jim Kats seconded the motion. Motion carried 7-0.

- COMMUNICATIONS** Chris Hipp presented a slide show "Overview of NCKSEC" to the board. He informed the board of the upcoming KSDE Leadership Conference the last week of July and the staff beginning of the year August 17<sup>th</sup> inservice.
- COMMUNITY PRESENTATION** None
- OLD BUSINESS**
- HEALTH INSURANCE** A HSA (Heath Saving Account) Administrator Comparison handout was distributed to the board members for their consideration. Tom Benoit moved the board approve "Select Account" as the HSA administrator. Michelle Powell seconded the motion. Motion carried 7-0.
- ECSE UPDATE** Chris Hipp informed the board on the status of the Palco preschool program and the operation/funding on the Stockton preschool.
- HANDBOOKS** Jim Kats moved the board approve the recommended changes in the "Board Policies & Procedures" handbook, the "Policies, Practice & Procedures" handbook, and the "Paraeducator" handbook. Bo Wilcoxson seconded the motion. Motion carried 7-0.
- NEW BUSINESS**
- BOARD OF DIRECTORS' MEETING PLACE & TIME** Jim Kats moved the board approve the following:  
**Meeting Place:** The Board of Directors will meet at the NCKSEC office in Phillipsburg, unless crowded conditions exist, at which time the board will be moved to larger accommodations, or adjourn to another time and place.  
**Time of Meeting:** 7:30 p.m.  
The Board of Directors may adjourn a regular meeting to another time and place.  
**Board of Directors' Meeting Dates:** Pursuant to K.S.A. 72-8205, The Board of Directors of NCKSEC, Phillipsburg, Phillips County, Kansas by resolution duly adopted at its regular held July 19, 2010, established the following meeting schedule for regular Board of Directors meetings to be held during the 2010/11 school year.
- |                    |                   |
|--------------------|-------------------|
| July 19, 2010      | January 17, 2011  |
| August 16, 2010    | February 21, 2011 |
| September 20, 2010 | March 21, 2011    |
| October 18, 2010   | April 18, 2011    |
| November 15, 2010  | May 16, 2011      |
| December 20, 2010  | June 20, 2011     |
- Jim Kats seconded the motion. Motion carried 7-0.
- RESOLUTIONS** Tom Benoit moved the board approve the following resolutions for 2010/11 school year. (The resolutions are attached to, and becomes part of, these official minutes.)

Establish Petty Cash (1-10)  
Authorizing Early Payment of Claims (2-10)  
Waiver Annual Requirements of GAAP (3-10)  
Destruction of School Records (includes IEP information) (4-10)  
Home Rule (5-10)

Bo Wilcoxson seconded the motion. Motion carried 7-0.

#### MILEAGE RATE

Bo Wilcoxson moved the board approve the state mileage reimbursement rate of .50 cents per mile effective July 1, 2010. April Karnopp seconded the motion. Motion carried 7-0.

#### ADOPTION OF 125 FLEXIBLE BENEFIT PLAN

April Karnopp moved the board approve American Fidelity as administrator of the NCKSEC 125 Flexible Benefit plan with American Fidelity & AFLAC as vendors for the 2010/11 school year. Michelle Powell seconded the motion. Motion carried 7-0.

#### INSURANCE

Michelle Powell moved the board approve Biggs Insurance as the liability, automobile, and building insurance carrier. Bo Wilcoxson seconded the motion. Motion carried 7-0.

#### RESCINDING POLICY STATEMENT

Michelle Powell moved the board approve the following statement:  
"Mr. President, I move that all policy statements found in the minutes of the Interlocal prior to June 30, 2010 be rescinded, and that the board of directors adopt the policy manual or written policies as presented and recommended by the Director of Special Education, to govern this Interlocal during the 09/10 school year, subject to periodic review, amendment, and revision by the board of directors." This motion includes the 09/10 "Board Policies & Procedures" & the "Paraeducator Handbook".

Bo Wilcoxson seconded the motion. Motion carried 7-0.

#### RESIGNATION

Tom Benoit moved the board approve the resignation of Erica Bammes, USD #270 Plainville ECSE Teacher, effective June 23, 2010 with an assessment of \$200 penalty for notification of resignation after June 16. Jim Kats second the motion. Motion carried 7-0.

#### CONTRACTS

Jim Kats moved the board enter into executive session for a period of 15 minutes with the board and Chris Hipp, until 9:00 p.m. for the purpose of discussing personnel matters of non-elected personnel, to protect the privacy interests of the individual(s) to be discussed. Bo Wilcoxson seconded the motion. Motion carried 7-0.

The board returned to regular session at 9:00 p.m. April Karnopp moved the board approve the following contracts:

ESY (Extended School Year)

Nichole Glynn, USD #325 Phillipsburg, 3 hrs. \$30/hr. effective June 28.

Contracts

Lindsay Delaney, USD #270 Plainville ECSE Teacher; 1.0 FTE, (Replacement); \$32,467, effective August 17, 2010

Tricia Hull, USD #270 Stockton Teacher, .5 FTE; (New position);  
\$16,233.50, effective August 20, 2010  
Jeff Nyp seconded the motion. Motion carried 7-0.

**ADJOURNMENT**

Jim Kats moved the board adjourn the meeting at 9:05 p.m. Michelle Powell seconded the motion. Motion carried 7-0.

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Board President

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Clerk of the Board

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Date Approved